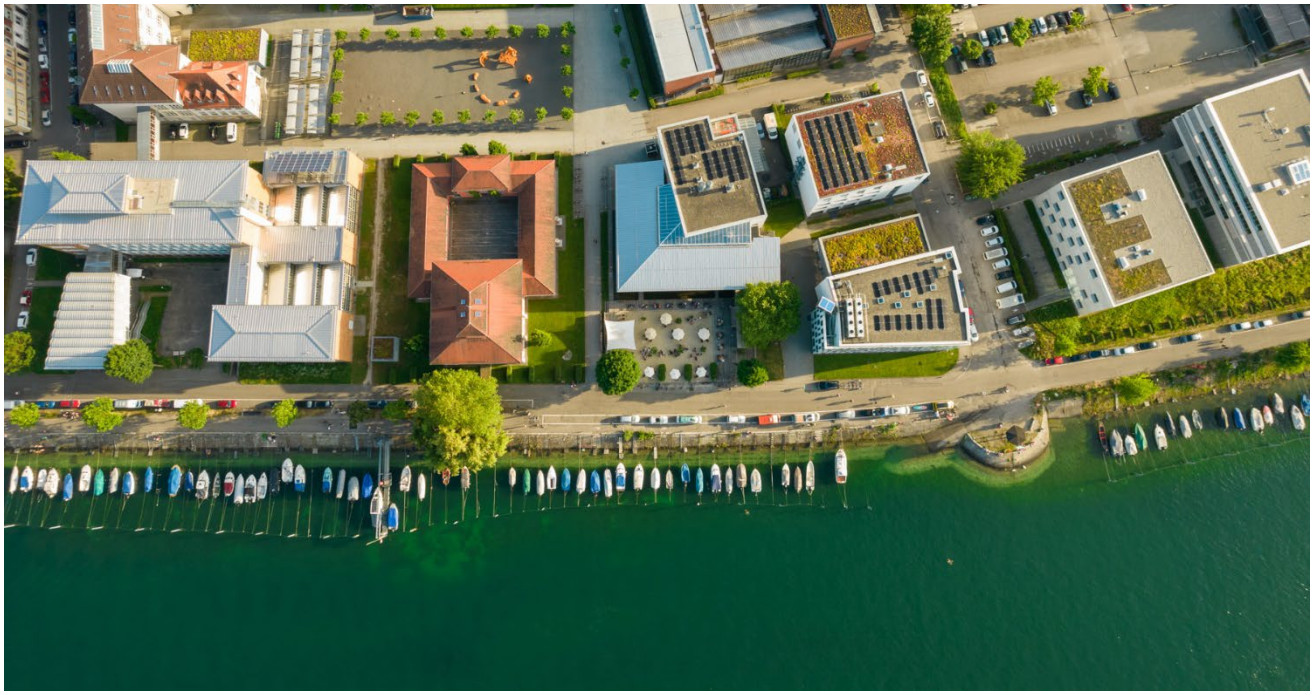
STUDENT EXCHANGE PROGRAM
Fact Sheet - 2027

Hochschule Konstanz
University of Applied Sciences



General Information		
Address	Hochschule Konstanz Akademisches Auslandsamt / International Office Alfred-Wachtel-Straße 8 D-78462 Konstanz Germany	
Website	University	https://www.htwg-konstanz.de/en/
	International Office	https://www.htwg-konstanz.de/en/academics/international-office/welcome/
	Student Exchange Program	https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities/
Coordinators (for incoming exchange)	Anna Krieger Coordinator European Programs (ERASMUS) Telephone: +49 7531 206-252 E-mail: anna.krieger@htwg-konstanz.de Anna Dachs Coordinator Overseas Programs Telephone: +49 7531 206-705 E-mail: anna.dachs@htwg-konstanz.de	

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ERASMUS Code	D KONSTAN02

Academic Information	
Academic Calendar	The academic calendar is divided into two semesters. A semester lasts six months, however, lectures are only held four to five months out of each semester. The lectures in **Fall Semester begin in October and end in January. The Spring semester starts in March and ends in June.** A four-week examination period takes place from early February / July. Current academic calendar: https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities/
Study Options	An overview of all the German taught courses at HTWG is available on our website: https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities
English taught courses	All incoming exchange students are invited to take courses across all faculties on undergraduate and graduate level: https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities/study-options/courses-taught-in-english/
German Language Courses	Students also have the possibility to take **German language classes** during the semester. These language courses range from beginner, intermediate to more advanced classes. Business German / Technical German courses are offered as well. An overview of the German classes at HTWG can be found here: https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities/study-options/german-language-courses/
Course Load	Exchange students are permitted to gain a maximum of 30 ECTS credits per semester of study; recommended are 20 – 24 ECTS.
ECTS	The European Credit Transfer and Accumulation System (ECTS) is a standard student-centered system across the European Union. It is based on the student workload to achieve the objectives of a program, specified in terms of learning outcomes and competences. Student workload in ECTS consists of the time required to complete all planned learning activities such as attending lectures and seminars,

	independent studies, preparation of projects, examinations etc. One ECTS-credit represents a student's workload of 30 working hours.
Assessment	There is often no homework assigned during the semester; however, students must be self-disciplined and study throughout the semester to prepare for final exams. The final grade or score received is based primarily on one final exam or project. In addition to courses offered at HTWG, students may also choose to receive credit by working independently on a project.
Grading	The classroom performance of an exchange student at HTWG is documented by a German grade: 1,0 – 1,5 very good 1,6 – 2,5 good 2,6 – 3,5 satisfactory 3,6– 4,0 sufficient 4,1– 5 fail

Application Process		
Nomination deadline	Fall Semester	May 15
	Spring Semester	November 01 (previous year)
Application deadlines	Fall Semester	June 15
	Spring Semester	December 01 (previous year)
Application form	Application form and further information for exchange students: https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities	
Supporting Documents	**Students nominated by their home university must submit the following documents to the International Office at the HTWG Konstanz:** 1. International exchange student application form 2. Application form for student housing 3. Proof of having paid the fee for student housing to Seezeit a. **Important**: In order to secure a room in one of the dormitories run by Seezeit, students need to transfer **900 Euros** in advance to the following bank account**. Please keep in mind that you have to pay transfer fees.** b. The fee consists of a deposit of 850 € which you will receive back by the end of the semester if the room is in good condition + a processing fee which is non-refundable.	

	c. **Note:** You only need to type your name in the "personal reference" field - not the room number. Seezeit, the student housing company will contact you with further details. 4. Copy of your passport/ ID card (European citizens only); **Please note**: Your current passport must be valid for at least 3 months past the date you plan to leave Konstanz / the European Union. You must be at least 18 years old at the beginning of the exchange period in Konstanz. If you have dual citizenship, please send us copies of both passports. 5. Financial proof for the whole duration of your stay at the HTWG Konstanz (minimum: € 992 per month) which can either be: - A current income statement/bank statement of a parent AND a copy of the Parental Statement which must be signed by the parent with a regular income! - **or** a scholarship confirmation - **or** a blocked account (we recommend Expatrio or fintiba) 6. Curriculum Vitae (CV) / résumé 7. Academic transcript 8. Letter of interest 9. Passport-style photo, not older than 6 months (jpeg format) 10. German language certificate (indicating your German language level) if you wish to take German-taught courses 11. ERASMUS students only: Copy of the European Health Insurance Card 12. Design students only: a minimum of 5 work samples

Accommodation	
Accommodation	The International Office is able to reserve either a single apartment or a single room in a shared apartment, as indicated in the Application form for student housing, in one of the Seezeit facilities (those cannot be chosen, but students are assigned to one of them): https://seezeit.com/en/accommodation/halls-of-residence/ Please note: **Deposit (850 €) and administrative fee (50 €, non-refundable) must be paid before arrival. The first month's rent must be paid via bank transfer before arrival.**

Orientation	
Orientation Programs	In March and September, the International Office offers an Orientation Program for incoming exchange students. Information regarding important university services, the university, and the city are provided in an informal setting. During this initial orientation phase, students will be assisted with bureaucratic formalities, but can also partake in social activities, cultural events and excursions. Incoming students for the fall semester have the opportunity to attend a two-week long **intensive German language course (only in September)** for free**.**

Visa	
Student Visa Requirements	It is strongly recommended that prospective exchange students always check current visa requirements with the nearest German Embassy or Consulate as they are the only institutions that can give you legally binding information. General visa rules: • EU citizens: no visa required • Non-EU citizens: „(Nationales) Visum für den längerfristigen Aufenthalt / (National) visa for longer stays“ is required. Exceptions: Citizens of Australia, Brazil, Canada, Chile, Japan, South Korea, New Zealand and the USA have two options: • Option 1 (strongly recommended!): „(Nationales) Visum für den längerfristigen Aufenthalt / (National) visa for longer stays“ • Option 2: You are allowed to enter Germany without a visa but will then have to apply for an electronic residence permit in Konstanz. https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities/administrative-issues

Insurance	
Mandatory Health Insurance	All exchange students must have **statutory** health insurance (EHIC is accepted). **Please note that travelers or international health insurance will not be accepted**. During the orientation program the International Office will assist to register with health insurance. Students from EU nations are required to obtain an European Health Insurance Card (EHIC) in their home country.

Budgeting		
Estimated Living Costs	It is reasonable to estimate about € 1,100 a month to live and study in Konstanz. Students planning to travel should budget more money.	
One Time Costs (estimated)	Student Residence Hall registration fee	€ 50
	Contribution fee to the student services	€ 127,50
	Residence Permit fee	€ 100
	Student Bus Pass	€ 65 (per semester)
	Housing deposit	€ 850

Monthly Expenses (estimated)	Health Insurance/non-European students	ca. € 140
	Student Housing	€ 320 - 600
	Food, Clothing, Extras	€ 500 - 700
	ARD/ZDF radio tax	€ 18,36

Coming to Konstanz	
Directions from Major Airports	The closest international airport is Zurich in Switzerland, which is about 60 kilometers away from Konstanz. The SBB (Swiss Train) station is found directly in the airport on the lowest level. There direct trains leaving hourly from Zurich Airport to Konstanz. A ticket in second class costs approx. 30 Swiss Francs. The easiest way is to purchase the ticket online at https://www.sbb.ch/en or at one of the machines. From Stuttgart airport (Germany), you must take the S-Bahn (underground subway) to the main train station in Stuttgart. A train leaves from the main station at least every two hours to Konstanz with a train change in Singen. The ticket costs approximately € 27. From Frankfurt airport (Germany), catch a train from the bottom level of the airport leaving every two hours to Konstanz. The ticket costs around € 90. For more information about the German train system, schedules, and prices, visit https://www.bahn.com/en A cheaper option of public transport is the extensive Flixbus network, check out their homepage: https://www.flixbus.de/

Further Information	
International Exchange Student Handbook	Any questions left? Find your answers in the International Exchange Student Handbook! Go to the bottom of the page to “Important Documents” and choose “International Exchange Student Handbook” https://www.htwg-konstanz.de/en/academics/international-office/international-students/incoming-exchange-students-from-partner-universities/