KYONGGI UNIVERSITY

1. Application Procedures

(1) Once the nomination is made, please email us with the following information; students' names, courses of study, email address and desired period of study.

(2) Then we will send you an email with the application form and further information.

(3) Once all the required documents are ready, please scan them and send the scanned file(s) to the KGU in-coming coordinator by email or via mail before the deadline.

* International Officer : Mr. David (JaeBum) Kim: jaebumdavid@kgu.ac.kr

Mailing Address : **Office of International Affairs, Kyonggi Universtiy**

154-42 Gwanggyosan-Ro, Yeongtong-Gu, Suwon-Si, Gyeonggi-Do, South Korea (Zip-Code: 16227)

* **Application deadline for Spring 2019 : November 30th, 2018 / For Fall 2019 : May 15th, 2019**

(4) Once the admission is made for applicants, the KGU in-coming coordinator will send an email to each applicant and the coordinator in home university with the letter of acceptance and further information.

(5) Requesting an Entry Visa : Please contact Korean Embassy or Consulate of Korea in your home country

2. Arrival Information

(1) **MUST arrival dates, time and place:**

-Date: **February 27th, 2019**

-Time: **Between 08:00 a.m. to 2:00 p.m.**

-Place: Incheon International Airport (Terminal 1)

(2) **Free pick-up service**

Arranged by KGU ONLY on the designated date, **February 27th, 2019**

If an exchange needs a pick-up service, he/she has to arrange the transportation to the KGU Suwon campus by airport shuttle bus or contact the in-coming coordinator.

(3): **Orientation**

All exchange students are obligated to attend the orientation **at 8 a.m. on February 28th, 2019.** All the announcements will be given in English and the place will be announced on the official pick-up day.

3. Required Documents

(1) Application Form (one photo must be attached) – KGU Form : attached

(2) Cover Letter - KGU Form : attached

(3) Study Plan - KGU Form : attached

(4) University Dormitory Application Form & Dormitory Regulations - KGU Form : attached

(5) Certificate of Enrollment : copied or scanned file

(6) Academic Transcripts : copied or scanned file	
(7) Recommendation Letter	
(8) Document of Physical Examination and Vaccination	
(9) Copy of Passport : copied or scanned file	
(10) Two Photos (3*4cm)	

4. Korean Language Program

The Korean Language Program at Kyonggi University aims at providing Korean language and cultural instruction of the highest quality to international students, professionals and visitors. This program is offered 4 terms all year and is designated for all levels from beginner's level to advanced one.

Program Highlights	• 20 hours of instruction each week (From 9:00 a.m. to 12:50 p.m.) • Offered four terms a year (10 weeks each) • Small classes (6~15 students per class) • 6 levels (from basic to advanced)
Class Schedule	• Morning Classes: 09:00 - 12:50 (Mon ~ Fri) • Afternoon Classes: 13:00 - 16:50 (Mon ~ Fri)
Tuition Fee	• 1,250,000 KRW per term (10 weeks) • Exchange students get 50% off on the regular fee. (It will be 625,000 KRW per term for ONLY exchange students.)
Application Procedures	<table><tr><th colspan="2">Academic Year</th><th>Period</th><th>Application Deadline</th><th>Placement Test Day</th></tr><tr><td rowspan="4">2019</td><td>Spring</td><td>Mar. 11 ~ Mar. 18</td><td>Jan. 31</td><td>Mar. 5</td></tr><tr><td>Summer</td><td>Jun. 10 ~ Aug. 21</td><td>Apr. 30</td><td>Jun. 4</td></tr><tr><td>Fall</td><td>Sep. 16 ~ Nov. 23</td><td>Jul. 31</td><td>Sep. 10</td></tr><tr><td>Winter</td><td>Dec.16 ~ Feb. 27.2020</td><td>Oct. 31</td><td>Dec. 10</td></tr></table>

5. Contact Information

Address		Office of International Affairs, Kyonggi University 154-42 Gwanggyosan-Ro, Yeongtong-Gu, Suwon-Si, Gyeonggi-Do, Korea (Zip-Code: 16227)
Home page		http://www.kyonggi.ac.kr
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	Fax	+82-31-249-8668
	E-mail	jaebumdavid@kgu.ac.kr / oip@kgu.ac.kr

Staff	Coordinator	Mr. David (JaeBum) Kim