

COVER LETTER

Your Details

Name

Address

Contact Number

Email Address

Date

School Details

Name of University

Year of Study

Major

To whom may it concern,

Paragraph 1 – Reason

- Why are you applying for the program?
- Why are you interested in the exchanged program at KGU?

Paragraph 2 – Interest/academic background

- What is your major at your home university?
- Do you have any experience studying abroad? If yes, please state more details about it.
- What do you want to study at KGU?

I look forward to having the opportunity to studying at KGU in year _____

Kind Regards,

(Sign here)

